

HIGH PEAK BOROUGH COUNCIL

Council

9 May 2024

TITLE:	Revision of the Constitution
EXECUTIVE COUNCILLOR:	Councillor Anthony McKeown - Leader
CONTACT OFFICER:	Linden Vernon – Head of Democratic Services
WARDS:	Non-Specific

- Appendix A - Revised Article 5 of the Constitution**
- Appendix B - Revised Council and Committee Procedure Rules**
- Appendix C - Revised Executive Procedure Rules**
- Appendix D - Honorary Freemen and Honorary Aldermen Protocol**

1. Reason for the Report

- 1.1. To present to Members proposals to revise Article 5 of the Constitution, Council Meeting Procedure Rules, Revised Executive Procedure Rules, introduce a Protocol for Honorary Freemen and Aldermen and update the delegations to officers following consideration by the Constitution Sub-Committee.

2. Recommendation

- 2.1. That the revised Article 5, Council and Committee Meeting Procedure Rules, Protocol for Honorary Freemen and Aldermen be approved.
- 2.2. That the Executive Procedure Rules and delegations to officers be considered by the Audit and Regulatory Committee/Executive as appropriate for approval.

3. Executive Summary

- 3.1 Following consideration by the Constitution Sub-Committee on 26 April 2024 it is proposed to amend Article 5 of the Constitution to create a Chair of Council Business and separate the role of chairing Full Council meetings from the Mayoralty to allow the Mayor to focus on civic matters. To enable this proposal a number of amendments to Article 5 the Constitution are required (Appendix A). Consequential amendments will also be made to the Council and

Committee Procedure Rules (Appendix B) to confirm the same duties to the Chair of Council Business as the Mayor and to also incorporate announcements by the Leader of the Council. The Chair of Council Business will also be entitled to a Special Responsibility Allowance (SRA) in accordance with the Members' Allowances Scheme (£2,972 per annum), subject to the one SRA payment provision.

- 3.2 It is also proposed to consider revised Executive Procedure Rules (Appendix C) in order to accommodate questions by Members and the public and subsequent changes following the establishment of Assistant Executive Member roles.
- 3.3 In addition the introduction of a protocol for the appointment of Honorary Freemen and Aldermen (Appendix D) is proposed in order to clarify the Council's approach to making such appointments in the future.
- 3.4 It is also proposed to amend the delegations to officers, contained in Part 3 of the Council's Constitution. This is to clarify and confirm that the delegations to include any officers and officer roles employed by another authority including, in particular the Council's strategic partner, Staffordshire Moorlands District Council.

4. How this report links to Corporate Priorities

- 4.1 Aim 5 - A responsive, smart, financially resilient and forward thinking Council.
Objective - Strong and effective democratic processes.

Mark Trillo
Executive Director (Governance and Regulatory Services) and Monitoring Officer

Background Papers

Appendices A-D - attached

Contacts

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