

Finance & Performance Committee Work Programme 2024/25					
Date TBC	Work Item	Scrutiny Role	Work Item Detail	Responsible Officers	Narrative
June/July 2024					
	Fourth Quarter – Finance, Procurement & Performance Reports	Performance	Monitoring	Head of Finance, Head of Transformation, Lead Procurement Officer	
	Annual Report	Performance	Monitoring	Head of OD and Transformation	
Sept 2024					
	First Quarter – Finance, Procurement & Performance Reports	Performance	Monitoring	Head of Finance, Head of Transformation, Lead Procurement Officer	
Dec 2024					
	Second Quarter Finance, Procurement & Performance Reports	Performance	Monitoring	Head of Finance, Head of Transformation, Lead Procurement Officer	
	Medium Term Financial Plan Update/Budget Development	Policy Development	Medium Term Financial Plan Update/Budget Development	Executive Director (Finance & Customer Services) & Head of Finance	
Feb 2025					
	Third Quarter Finance, Procurement & Performance Reports	Performance	Monitoring	Head of Finance, Head of Transformation, Lead Procurement Officer	
	2025/26 Medium Term Financial Plan & Budget Setting	Policy Development	2024/25 Medium Term Financial Plan & Budget Setting	Executive Director (Finance & Customer Services) & Head of Finance	

Service Heads be invited to attend meetings of the committee on a rotational basis to provide more detailed information relating to performance in their area, such as what is underpinning performance and challenges to achieving targets.

