



**2023/24**

**First Quarter  
Procurement  
Review**

## 1. Introduction

- 1.1 A key element of achieving continuous improvement and meeting efficiency and savings targets is to ensure that the Council is achieving best value through its sourcing activities, through effective and compliant procurement practices.
- 1.2 The previous Procurement Strategy was developed in 2014 to ensure that its objectives linked closely with the Council's overall strategic vision and aims and objectives. The key actions included, delivery of cashable savings, development of a professional Procurement unit, updated Procurement Rules to support transparency and the implementation of electronic tendering processes and procurement systems. All of which have been achieved.
- 1.3 The revised Joint Procurement Strategy is now approved. The revised strategy, covering 2022-2025 will focus on the following key objectives to support the aims of the Council's Corporate plan and align with the LGA National Procurement Strategy:
  - Delivering Value for Money
  - Commercial focus and effective Contract Management
  - Maintaining Transparency and Ethical practices through effective leadership
  - Promoting Responsible and Sustainable Procurement
  - Supporting the Local Economy and Business Growth
  - Delivering Social Value (CSR) through our Contracts
- 1.4 The Council will work to achieve these priorities by adopting and implementing the following key themes which underpin and will drive the strategy forward over the next three years:
  - Showing Leadership
  - Behaving Commercially
  - Achieving Community Benefits
  - Environmental Sustainability
  - Ethical Sourcing
- 1.5 In addition to the deliverable actions as detailed in the revised Strategy, during 2023/2024 we will be focussing on preparing a revision to the current Procurement Procedure Rules which govern our own internal regulatory framework for contracting. The current procedure rules were refreshed in 2017, which incorporated changes to requirements for contract award authorisations and procedures appropriate to varying spend thresholds.
- 1.6 Revision to current procedures are required to enable less restrictive requirement practices which will directly support the strategy's key objectives ie to support local, achieve community benefits and support our climate change actions.

## 2. First Quarter Completed Procurements

2.1 The activity supported by the Council's procurement team for the first quarter 01 April 2023 to 30 June 2023 is summarised below:

First Quarter	High Value (> £181,000)	Low Value (< £181,000)	Total
HPBC Only	1	2	3
JOINT (SMHP)	0	3	3
<b>TOTAL</b>			<b>6</b>

2.2 Annex A provides details of the 6 procurement exercises completed during Quarter one.

## 3. 2023/24 Procurement Forward Plan

3.1 The table below details the number of exercises which fall into either low or high value (profiled over full contract term) remaining and scheduled for either completion or starting in 2023/24.

2023/24 Activity	High Value (> 181,000k)	Low Value (< £181,000k)	Total
HPBC	2	14	16
JOINT (SMHP)	7	26	33
<b>TOTAL</b>			<b>49</b>

In addition to the above, there are a further 66 listed entries brought forward from previous years (for review and completion for both HPBC and SMDC combined).

3.2 Some of the more significant 'high level' procurement activity that is scheduled for support and delivery in 2023/24 includes:-

- Leisure Transformation programme support
- UK Shared Prosperity Fund programme support
- Glossop Markets & Creative / Business space Operator Concession
- Future High streets – Spring Gardens Buxton (Consultancy / Development Partner)
- EFG Greener homes HUG2 Decarbonisation (off Grid) funding
- IT / Transformation project support (inc. new Intranet / Finance system upgrade)
- Insurance Contract
- Elections Stationery and Canvass Service Contract
- Hybrid Mail Inc Annual Billing Contract
- Arboricultural works Contract

## Transforming Public Procurement Reforms

3.3 The Procurement Bill, which will reform the existing Public Sector Procurement Rules, is now going through Parliament. The reforms will;

- create a fully transparent public procurement system, through a central digital platform;
- aim to create a simpler and more flexible, commercial system that better meets our country's needs while remaining compliant with our international obligations;
- open up public procurement to new entrants such as small businesses and social enterprises so that they can compete for and win more public contracts.

3.4 The Bill is scheduled to receive Royal Assent imminently which will then initiate a lead in six month comprehensive learning and development programme for public sector Contracting Authorities co-ordinated by the Cabinet Office. Further information will be prepared and presented as a separate Information Digest report as the Bill progresses through the next stages.

## 4. Procurement Performance

4.1 This section reports on the Council performance in terms of procurement activity.

4.2 Performance for the first quarter is highlighted below:-

Performance Indicator	Target	Performance at 30 June 2023
% of Alliance Procurement Activity on Forward Plan	70%	74%
Annual contract spend as % of gross expenditure budget	2% improvement to 22/23 (94%)	94%
Performance at 31/03/2023 (Annual)		
Supplier (Creditor) spend within the local area as a % of total spend	8% (2022/23)	7.5% (2022/23)
% of Contracts awarded to local suppliers following submission of EOI (over £5,000)	Contextual	26% (2022/23)

## First Quarter Procurement Activity Completed – HPBC

Contract Title	Brief contract description	Recurring or One Off	Service Area	Procedure	Award Detail	Term / Duration	Total Contract Value £
UKSPF Visitor Economy Services – High Peak (UKSPF E8 & E17)  [PROC-5346]	Consultancy Appointment  UKSPF (HP E8 & E17) The development and promotion of wider campaigns which encourage people to visit and The development and promotion (both trade and consumer) of the visitor economy	One Off	Regeneration	OPEN Tender	East Midlands Chamber Ltd T/a Visit Peak District and Derbyshire	2 yrs	193,527
UKSPF Support for growing the local social economy (L. 1) (UKSP HP E26)  Support for investment in capacity building (UKSPF HP E11) (L.2)  [PROC-5309]	Consultancy Appointment  Lot 1 Support and grow the local social economy, including for community businesses, cooperatives and social enterprises (hereafter referred to as community businesses). The Council would like to see substantial growth in this sector leading to the creation of new and sustainable jobs within the sector.  Lot 2 Investment in capacity building and infrastructure support for local civil society. The Council is seeking highly competent support providers to work with existing community businesses and civil society organisations and groups in High Peak to provide advice and support.	One Off	Regeneration	OPEN Tender	Deyton Bell Ltd - TA Enterprise Support Alliance Ltd	2 yrs	76,750
High Peak Strategic Flood Risk Assessment  [PROC-5118]	Consultancy Appointment	One Off	Development Control Service	OPEN Tender	Jeremy Benn Associates Limited	6 month	19,820

## First Quarter Procurement Activity Completed – JOINT (HPBC & SMDC)

Contract Title	Brief contract description	Recurring or One Off	Service Area	Procedure	Award Detail	Term / Duration	Total Contract Value £
Place Shaping Theory of Change  [PROC-5453]	Consultancy Appointment  Transformation OD professional services to support corporate plans refresh	One Off	Transformation / ALT	Direct Award (Framework)	Mutual Ventures Ltd	2 months	59,475
Objective Keystone software system  [PROC-5471]	IT System Licence renewal  Continuation of existing system licences – not subject to further competition	One Off	Transformation	Single Source exemption	Objective Corporation Limited	3 yrs	54,980
Leisure Transformation Consultancy support  [PROC-5388]	Consultancy Appointment  Continuation of support for Leisure Transformation Project	One Off	Service Commissioning	Direct Award (Framework)	FMG Consulting Ltd	12- 14 months	27,500