



2023/24

**First Quarter
Financial
Review**

1. Background and Introduction

- 1.1. In accordance with the Council's Financial Procedure Rules and recommended good practice, a quarterly financial report is presented to members. This is the first such report for 2023/24.
- 1.2. The report summarises overall financial performance for 2023/24 with particular emphasis on the key sources of financial risk to the Council. Specific considerations are as follows:
 - **General Fund Revenue Account (Section 2)** – considers budgetary performance on the General Account by looking at variations in income and expenditure and the funding received by the Council.
 - **Efficiency and Rationalisation Programme (Section 3)** – considers progress in achieving the efficiency and rationalisation savings forecast and the proposed content of a new programme.
 - **Collaborative arrangements (Section 4)** – highlights the performance of the Council's Joint Venture companies: Alliance Environmental Services Ltd and Alliance Norse Ltd.
 - **The Springs (Section 5)** – highlights the performance of The Springs shopping centre in Buxton, purchased as part of the Future High Street Fund project in December 2022.
 - **Housing Revenue Account (Section 6)** – highlights the budgetary position in respect of the operation of the Council's housing stock.
 - **General Fund Capital Programme (Section 7)** – provides an update to Members on progress against the Council's General Fund capital plans.
 - **HRA Capital Programme (Section 8)** – provides an update to Members on progress against the Council's HRA capital plans.
 - **Treasury Management (Section 9)** – sets out the key statistics in terms of investments and borrowings.
 - **Revenue Collection (Section 10)** – considers progress-to-date in collecting the Council Tax, Business Rates and Sundry Debts.

2. General Fund Revenue Account

2.1. This section of the report considers the financial performance of the General Fund Revenue Account against budget by looking at variations in income and expenditure and funding received by the Council.

Service	2023/24 Budget	Provisional Outturn 2023/24	Variance	Contribution to (Use of) Earmarked Reserves	Net Variance
	£	£	£	£	£
Alliance Leadership Team	58,290	56,790	(1,500)	-	(1,500)
Audit	10,240	9,030	(1,210)	-	(1,210)
ICT	649,750	706,650	56,900	(25,920)	30,980
Human Resources	89,090	58,240	(30,850)	-	(30,850)
Member Services	256,730	292,730	36,000	-	36,000
Property Services	366,100	522,950	156,850	-	156,850
Benefits	(194,020)	(181,100)	12,920	-	12,920
Planning Applications	(302,550)	(66,820)	235,730	(13,000)	222,730
Building Control	56,140	39,000	(17,140)	-	(17,140)
Customer Services	141,890	120,290	(21,600)	-	(21,600)
Legal Services	80,510	77,450	(3,060)	-	(3,060)
Electoral Services	109,470	90,970	(18,500)	-	(18,500)
Licensing and Land Charges	(317,750)	(276,900)	40,850	-	40,850
Regeneration	56,800	116,800	60,000	-	60,000
Communities and Cultural	272,270	250,360	(21,910)	-	(21,910)
Housing Strategy**	37,750	3,150	(34,600)	-	(34,600)
Transformation	71,250	63,580	(7,670)	-	(7,670)
Community Safety and Enforcement	149,580	162,140	12,560	-	12,560
Finance & Procurement	169,820	180,700	10,880	-	10,880
Revenues	(188,410)	(189,010)	(600)	-	(600)
Corporate Finance*	6,564,470	6,264,470	(300,000)	-	(300,000)
Waste Collection	2,628,670	3,040,500	411,830	-	411,830
Street Scene	536,030	576,830	40,800	-	40,800
Leisure Services	135,300	128,300	(7,000)	-	(7,000)
Horticulture	423,190	440,220	17,030	-	17,030
Environmental Health	(30,440)	(30,500)	(60)	-	(60)
Net Total of Services	11,830,170	12,456,820	626,650	(38,920)	587,730
Net Interest	761,410	547,010	(214,400)		(214,400)
	12,591,580	13,003,830	412,250	(38,920)	373,330
Funding:					
- external	(13,624,520)	(13,286,390)	338,130		338,130
- reserves contribution to/(from):					
general contingency	1,034,580	1,034,580	-		-
Earmarked - Business Rates Reserve	-	(298,430)	(298,430)		(298,430)
Earmarked - general	(1,640)	(38,920)	(37,280)	38,920	1,640
Projected (Surplus)/Deficit	-	414,670	414,670		414,670

* Staff budgets are budgeted within Corporate Finance currently (except for the staff budget of the Carelink service within Housing Strategy which for operational reasons are included within the Service).

** The Council's Housing management costs are charged to the Housing Revenue Account

- 2.2. A revenue budget of £12,492,970 was set for 2023/24. In accordance with Financial Procedure Rules, the roll forward of £98,610 in unused budgets from 2022/23 has been authorised:
- **Human Resources - (£19,610):** carry forward of unspent training budgets to be utilised as the Organisational Development strategy is implemented.
 - **Planning - (£79,000):** carry forward of unspent budget due to delays in the refresh of the local plan.
- This brings the 2023/24 budget to £12,591,580.
- 2.3. The table above shows how this budget has been allocated to services.
- 2.4. The quarter one projected outturn for the General Fund Revenue Account for 2023/24 is £13,003,830. This represents a projected overspend for the year of £412,250. However, £38,920 is projected to be used from earmarked reserves, giving an overall position of an overspend of £373,330.
- 2.5. There is one service areas with projected significant underspend (>£50,000):
- **Corporate Finance £300,000:** this is subject to change pending the outcome of the Pay Award when settled, and the impact of crystallising inflation as budgets are allocated to services areas.
- 2.6. There are four service areas with a projected significant overspends (>£50,000):
- **Waste Collection £411,830:** AES has forecast a £488,000 shortfall on recycling income compounded by a reduction in tonnage; a £122,000 pay award pressure; and a £126,000 share in the forecast Joint Operation loss; offset by £180,000 reduction in fuel costs from aborted Hydrotreated Vegetable Oil (HVO) usage and reducing diesel prices. This is offset further by £175,000 forecast surplus income from domestic and trade waste.
 - **Planning Applications £235,730:** Shortfall on planning income forecast at £190,000 assuming no significant applications are due; plus other overspend on professional fees; offset by surplus income from performance agreements of £35,000; planning appeals costs of £13,000 are forecast to be met from reserves.
 - **Property Services £156,850:** £120,000 of forecast increased utilities costs, which will be subject to a review for crystallisation for allocation from inflation budget pots; £90,000 shortfall on Glossop Arcades income due to the ongoing projects; offset by surplus carpark income forecast at £60,000 which will be updated as seasonal variations emerge.
 - **Regeneration £60,000:** shortfall on markets income is a net £80,000 pending re-opening of Glossop indoor market; net £25,000 overspend on Fairfield roundabout project due to unbudgeted spend on accelerated housing delivery assistance; offset by £45,000 underspend on economic development projects externally funded.
- 2.7. The net interest costs, as detailed in section 9, are forecast to be in surplus by £214,400 due to higher than budget interest rates.

2.8. The level of funding anticipated for the year is forecast to be £41,340 less than that budgeted:

External Funding

- Business Rates Retention (£338,130 reduction in external funding):
 - It is anticipated that the net levy payable to the Derbyshire Business Rates Pool after Pool savings will be £26,820 more than anticipated due to improved NNDR income in comparison to the budgeted figure. However, this is subject to change as the levy savings are partially dependent on the performance of the Pool as a whole.
 - S31 grants associated with Small Business Rate Relief and Retail Discount are forecast to be £311,310 lower than forecast at budget setting due to fluctuations in awards following the introduction of the 2023 valuation list.
- Use of Business Rates Reserve (£298,430): use of the reserve allocated to smooth the impact of general fund movements in the prior year and distribution of collection fund deficit in the current year.

Other movements in reserves

- Other Earmarked Reserves (£38,920 additional usage): These reserves exist to match available funding with future projects and activities. Often it is not possible to anticipate when eligible spend will occur and so, as the year progresses, services will identify projects and schemes where earmarked reserves may need to be applied. To date, across the Authority, net usage of these reserves amounts to £38,920 more than nominally anticipated at the beginning of the year.

3. Efficiency and Rationalisation Programme

3.1. This section of the report considers the financial performance of the Council's Efficiency and Rationalisation Programme in 2022/23.

3.2. In conjunction with stakeholders, the outputs of an 'Ideas Lab' exercise undertaken during the Autumn of 2022 continue to be developed and expectations of the outputs of this to produce a new strategy were incorporated into the MTFP approved in February 2023. A total of £550,000 was included in the plan, profiled across: 2023/24 £0, 2024/25 £150,000, 2025/26 £200,000 and 2026/27 £200,000. This has been evolved following consultation with Councillors and the themes from this are contained within this report. Two key criteria were established for the efficiency programme from the very outset:

- The programme should not be detrimental to the delivery of front-line services.
- Any reduction in staffing should be minimised; the programme includes no expected staffing reductions.

3.3. Five themes that have been established which are:

- Asset Management Plan
- Council Controlled Companies
- Income and charges
- Recruitment and retention
- Project Management

3.4. The Council carries a longstanding reserve earmarked to support the Efficiency Strategy which can be drawn on to offset one-off costs of delivering the efficiency programme, such as professional fees. The reserve stands at £200,000. It has not been necessary to draw on this reserve in previous years, so it remains intact to underwrite performance against future savings targets in the Efficiency Programme.

3.5 To balance the MTFP will require the delivery of at least £550k of efficiencies over its lifetime. The Council has a strong track record of delivering efficiency targets and has strong governance, project management and control mechanisms to ensure delivery. However, the volatile economic environment and that efficiency programmes developed from previous iterations tend to be more difficult to achieve (it is natural that aspects more difficult to deliver and carrying more risks will be left until later) mean that it is essential to assess risk, take mitigating actions and programme to over-deliver and so building in a level of contingency.

4. Collaborative Arrangements

Alliance Environmental Services

4.1. Alliance Environmental Services Ltd (AES) delivers waste, fleet, street cleansing and grounds maintenance services to both High Peak Borough and Staffordshire Moorlands District Councils. The Councils are shareholders of the company along with Ansa, which is a wholly owned subsidiary of Cheshire East Council.

4.2. AES's management fee and impact on this Council's budget is summarised below:

2023-24	General Fund	HRA	Total
	£	£	£
AES contract budget	5,090,410	230,380	5,320,790
AES base management fee	5,150,820	233,150	5,383,970
Efficiency Rebate	(23,880)	(1,120)	(25,000)
Allocation of Joint Operation loss	200,610	9,060	209,670
Contract pressures/ (savings):			

- Pay award	178,320	8,060	186,380
- Fuel savings	(203,150)	(2,850)	(206,000)
- Recycling income loss	488,000	0	488,000
- Other (fleet and bins equipment)	20,380	0	20,380
Net contract cost	5,811,100	246,300	6,057,400
Variance	720,690	15,920	736,610

- 4.3. The AES business plan for all services being delivered to the Council during 2022/23 includes a budgeted management fee of £5,383,970. The Council will also take a share of the total AES forecast efficiency target which is repayable to the Council at the end of the year and is allocated against the management fee costs.
- 4.4. Under accounting standards, AES's financial performance is consolidated in to the Councils' single entity statements as a 'Joint Operation' as opposed to separate group accounts being reported. The loss is therefore apportioned between the two Councils and the respective services in line with the input of original budgeted resources from each department and is offset against the management fee costs.
- 4.5. The forecast outturn now includes various contract pressures and savings: the pay award was estimated in line with the Council's expectations at budget setting, this has now been updated to an additional cost of £186,380; recycling tonnage and associated income is forecast to be reduced by £488,000; the Council's share of the joint operation forecast loss is £209,670; partially offset by reductions in fuel costs of £206,000 from aborted HVO usage and reducing diesel costs.

Alliance Norse Limited

- 4.6. Alliance Norse Ltd delivers housing repairs, capital investment and facilities management services across the Councils' property assets to both High Peak Borough Council and Staffordshire Moorlands District Council. The Councils are shareholders of the company along with Norse Commercial Services Limited, which is a trading arm of the Norse Group which is wholly owned by Norfolk County Council.
- 4.7. The Councils pay on account for the revenue services delivered by Norse. At the end of the year a discount is repayable to the Councils of 1% of the trading profit/loss. Under accounting standards, Alliance Norse's financial performance is consolidated in to the Councils' single entity statements as a 'Joint Operation' as opposed to separate group accounts being reported. The profit/ (loss) is therefore offset against the payment on account.
- 4.8. The 2023/24 budget has been rolled forward from 2022-23 levels – this will undergo a review during quarter 2 to apply crystallised inflation, contractual

increases and variations to job requirements from the budget pots approved as part of the 2023/24 Medium Term Financial Plan.

2023/24	General Fund	HRA
	£	£
Norse Payment on Account	1,061,250	4,211,920
Contract profit/ loss discount	(10,560)	(41,270)
Allocation of Joint Operation (profit)/ loss	(21,120)	(82,540)
Net contract cost	1,029,570	4,088,110

5. The Springs

- 5.1. This Springs shopping centre in Buxton was acquired in December 2022 as part of the Future High Street Fund (FHSF) project. Performance is measured against agreed Key Performance Indicator (KPI) measures developed as part of the business case to assess the viability of purchasing the centre and to meet the operating and financing costs throughout the period it is held by the Council. The income is based on receipts from tenants during the quarter. The baseline and actual both include VAT. The income figures stated below are net of the cap on service charge recovery.

Performance Indicator	Description	Baseline Q1 (2023/24)	Actual Q1 (2023/24)	Variance against Baseline
Net Income	Income from tenancies less costs	86,212	141,801	55,589
Property Yield	Annualised income as a % of Target Costs (Total Commitment)	3.92%	6.61%	2.69%
Surplus Income (after Debt)	Net Income less interest charges	26,621	79,924	53,303
Yield on Equity	Net income as % of FHSF Grant (Equity)	2.12%	5.67%	3.55%
Rent Arrears	Proportion of rent outstanding of total rent due	Baseline being established		
	Voids			
	sq ft	17,056	17,058	2
	%	17.60%	17.65%	0.05%
	No.of Units	7	7	-

6. Housing Revenue Account (HRA)

- 6.1. This section of the report considers the financial performance of the Council's Housing Revenue Account and highlights the budgetary position in respect of the operation of the Council's housing stock.
- 6.2. The 2023/24 Housing Revenue Account budget was originally set to produce a

deficit of £1,628,170 supported by reserves. The Chief Financial Officer has, in accordance with Financial Procedure Rules, authorised the roll forward of £979,980 in unused budgets from 2022/23 to facilitate completion of capital component works. This brought the 2023/24 budget to a deficit of £2,608,150 and will be supported by reserves.

- 6.3. Provisional outturn expenditure on the Housing Revenue Account at the first quarter stage is £18,580,150 with estimated income of £16,083,290. This represents a deficit for the year of £2,496,860 (i.e. £111,290 over budget – meaning more reserves are required to fund HRA activities in year).

Housing Revenue Account	2023/24 Budget	Quarter 1 Changes	2023/24 Revised Budget	2023/24 Expected Outturn	Variance
Repairs & Maintenance	5,245,690		5,245,690	5,320,690	75,000
Supervision & Management	2,804,230		2,804,230	2,804,230	0
Rates, Rents, Taxes, Other Charges	109,130		109,130	109,000	(130)
Other Operating Expenditure	827,290		827,290	801,608	(25,682)
Depreciation & Impairment Charges	2,182,000		2,182,000	2,186,702	4,702
Interest & Debt Management Charges	2,579,580		2,579,580	2,635,940	56,360
HRA Contribution to Capital Programme	3,842,000	979,980	4,821,980	4,721,980	(100,000)
Total Expenditure	17,589,920	979,980	18,569,900	18,580,150	10,250
Dwellings Rents	(15,322,760)		(15,322,760)	(15,338,200)	(15,440)
Non - Dwelling Rents & Other Income	(638,990)		(638,990)	(745,090)	(106,100)
Total Income	(15,961,750)	0	(15,961,750)	(16,083,290)	(121,540)
(Surplus) / Deficit for year	1,628,170	979,980	2,608,150	2,496,860	(111,290)
Use of Reserves	(1,628,170)	(979,980)	(2,608,150)	(2,496,860)	111,290
In Year Deficit (Surplus)	0	0	0	0	0

- 6.4. The Council has a duty, in accordance with Part VI (Section 74) of the Local Government and Housing Act 1989, to maintain a “Housing Revenue Account” (HRA). By “ring -fencing’ the Housing Revenue Account, the Council ensures that the management and maintenance of the Council’s housing stock is funded from the income generated by rents and other related sources. The Council is required under Part VI (Section 76) to prevent a debit balance each year on the HRA by setting the appropriate budget and monitoring progress against that budget throughout the financial year. The deficit balance predicted by the Council at this third quarter stage will be funded by a transfer from reserves within the Housing Revenue Account.

- 6.5. There are two significant (>£50,000) overspends to report at this stage.
- **Repairs and Maintenance (£75,000)** –expected increase in utilities (£75,000)
 - **Interest & Debt Management Charges (£56,360)** - additional income

receivable by the HRA from increased interest rates is offset by a larger share of the interest payable per the current share of the pool, following the reduction in Voluntary Revenue Provision.

- 6.6. There are two significant (>£50,000) underspends to be reported at this stage.
- **Contribution to HRA capital programme (£100,000)** – as detailed in section 8 below
 - **Non Dwellings Rent (£106,100)** – Increased income due to recovering costs from 2022/23 which were significantly increased.

7. General Fund Capital Programme

- 7.1. This section of the report provides an update to Members on the Council's General Fund Programme.
- 7.2. The table below shows a high level (service) summary of the General Fund Capital Programme position at 30th June 2023; further detail – on a scheme by scheme basis – is contained in Annex A.
- 7.3. The 2023/24 General Fund Capital Budget was approved by Members in February 2023 as part of the Medium Term Financial Plan (£11,541,610); and then updated in the Quarter 4 2022/23 provisional outturn report (£1,553,070) – regarding carry forwards from 2022/23. Following finalisation of the accounts, approval is sought for a revised 2022-23 carry forward of £1,554,740 resulting in a revised overall capital programme of £13,096,350.

	2023/24 Approved Budget £	Quarter 1 Changes £	2023/24 Revised Budget £	Expected Outturn 2023/24 £	Expected Variance 2023/24 £
Housing	504,000	-	504,000	504,000	-
Housing Standards	555,000	27,150	582,150	582,150	-
Property Services	4,782,680	1,892,390	6,675,070	6,675,070	-
ICT	50,000	10,020	60,020	60,020	-
Fleet	1,444,490	98,520	1,543,010	925,960	(617,050)
Leisure Services	2,307,370	92,600	2,399,970	2,649,970	250,000
Regeneration -Fairfield Roundabout	-	121,570	121,570	121,570	-
Regeneration -Buxton Town Centre	1,898,070	(687,510)	1,210,560	1,210,560	-
Total	11,541,610	1,554,740	13,096,350	12,729,300	(367,050)
Funding:-					
External Contributions	2,313,500	121,570	2,435,070	2,435,070	-
S106 Planning Obligations	170,980	15,000	185,980	185,980	-
Capital Receipts(Land)	1,000,000	-	1,000,000	1,000,000	-
Capital Receipts(one for one)	504,000	-	504,000	504,000	-
Capital Receipts(vehicles)	114,750	-	114,750	114,750	-
Borrowing	7,438,380	1,418,170	8,856,550	8,489,500	(367,050)
Total	11,541,610	1,554,740	13,096,350	12,729,300	(367,050)

- 7.4. There are two significant variances forecast at this stage:

- Fleet (£617,050 – under spend) – replacement of vehicles and plant, the timetable has been re-evaluated in line with requirements and availability of vehicles.
- Leisure Services (£250,000 – over spend) Edale Close play area £150,000, following ongoing consultation the project has been reprofiled into 2024-25; offsetting this underspend are increased costs estimated at £400,000 against the energy efficiency works at Buxton Pool. Funding of £1,281,500 has been secured from the Public Sector Decarbonisation for the project, budget increases will be subject to member approval.

7.5. Consequently, overall capital funding which is expected to be applied to the 2023-24 Capital Programme, is lower than forecast, resulting in a reduced borrowing requirement of £367,050.

8. Housing Revenue Account Capital Programme

8.1. This section of the report provides an update to Members on the Council’s HRA capital spending.

8.2. The table below shows a high level summary of the HRA Capital Programme at 30th June 2023. Further detail on a scheme-by-scheme basis is contained in Annex A.

Scheme	Budget 23-24	Budget Changes	Revised 23-24 Budget	Expected Out-turn 23-24	Variance
	£	£	£	£	£
Asset Management works (Norse)	5,800,520	922,000	6,722,520	6,722,520	-
Commissioning Costs	100,000	-	100,000	100,000	-
Vehicle Replacements	23,480	-	23,480	23,480	-
Repurchase Dwellings	200,000	-	200,000	200,000	-
ICT Strategy	100,000	-	100,000	-	(100,000)
Housing Refugees	-	2,513,800	2,513,800	2,513,800	-
22-23 Underspend Unallocated	-	57,980	57,980	57,980	-
Total Programme	6,224,000	3,493,780	9,717,780	9,617,780	(100,000)
Major Repairs Reserve	2,182,000	-	2,182,000	2,182,000	-
HRA Contribution	3,842,000	979,980	4,821,980	4,721,980	(100,000)
Capital Receipts	200,000	1,280,000	1,480,000	1,480,000	-
Local Authority Housing Fund	-	1,233,800	1,233,800	1,233,800	-
Total Financing	6,224,000	3,493,780	9,717,780	9,617,780	(100,000)

8.3. The 2023/24 HRA Capital Budget was approved by Members in February 2023 as part of the Medium Term Financial Plan (£6,224,000); and then updated in Quarter 4 2023 (£979,980 increase carry forward of 2022/23 under-spend. In addition, Members approved (IED 8th March 2023) to accept the invitation from the Department for Levelling Up, Housing and Communities’ Local Authority (LAHF) for funding of up to £1,233,800 (matched funding required of £1,233,000) towards the acquisition of housing units to provide accommodation for Ukrainian and Afghan refugees. This has resulted in a revised overall HRA capital programme of

£9,717,780.

- 8.4. At this stage, the only variance to note is replacement of Housing ICT software; OHMS, implementation is expected to take 12 months with the majority of works/costs now expected to take place in next financial year. The Asset Management housing capital projects are now undertaken by Alliance Norse, they have not reported any expected variance against their programme of works to date.

9. Treasury Management

- 9.1. This section of the report sets out the key Treasury Management statistics in relation to the Council's investments and borrowings. This report comprises a high-level Treasury Management summary. The Audit and Regulatory Committee receives detailed operational updates on Treasury Management.

Investments

- 9.2. Cash Investments held on the 30th June 2023 totalled £17.4million. The average level of funds available for investment up to the end of the quarter totalled £16.9million and £166,380 interest was earned.
- 9.3. The Council has budgeted to receive £699,260 in investment income in 2023/24 under the expectation that the Bank of England base rate peaks at 4.50% and returns to 4.00% by Spring 2024. However, the base rate has increased at the time of writing to 5.25% and is anticipated to peak at 5.50% during the year and investment income opportunities tend to follow this same trend. Therefore, a surplus of £143,000 is anticipated against the budget.

Borrowing

- 9.4. Outstanding borrowing at 30th June 2023 totalled £63.777million. The Council's general fund and HRA budgeted to incur £1,460,670 and £1,194,580 respectively in interest charges and other financing costs in 2023/24. This was based on existing external debt and new borrowing of £5million mid-year to fund the general fund capital programme.
- 9.5. Maturing loan repayments took place in the first quarter: a £1million LOBO (Lender Option Borrower Option) and a £5million local authority loan. New short term borrowing of £5million for 11 months from a local authority took place in May at an interest rate of 4.40%.
- 9.6. The general fund is forecast to be £71,400 underspent due to a smaller capital borrowing requirement in 2022/23, the impact of which is a smaller Minimum Revenue Provision (MRP) charge than anticipated, and a larger charge to the HRA of £43,830 from the resulting decrease in the general fund proportion of the pool.

10. Revenue Collection

10.1. The collection rate outturn for the first quarter in 2023/24 was as follows:

- **Council Tax** – 28.41% of Council Tax was collected by the end of the quarter during 2023/24, compared to 28.34% in 2022/23, and 28.78% in 2021/22.
- **Business Rates** – 29.62% of Business Rates was collected by the end of the quarter during 2023/24, compared to 31.15% in 2022/23, and 29.10% in 2021/22.
 - The year-on-year variations are due to the timing of payment plans on large hereditaments and are expected to balance out over the year.
- **Sundry Debts** - The value of sundry debts over 60 days old at 30th June 2023 was £91,232 which compares with £145,239 at 30th June 2022.

11. 2022/23 CFO Review of Reserves.

11.1. This review completes the outstanding matter from the 2022/23 provisional outturn report. It sets out the earmarking of the 2022/23 surplus into contingency and other reserves.

11.2. The Council's contingency reserves increased overall by £1,580,726 in 2022/23.

11.3. The Council's calculated minimum for its contingency reserve is £1,540,000. A review of the Council's reserves has been performed to identify areas where earmarking for future projects was considered prudent while maintaining a satisfactory level for contingency. As a result, the following moves into earmarked reserves are proposed:

	Balance at 31 March 2022	Net movement in Year	Balance at 31 March 2023	CFO Review 2022/23	CFO Review 2022/23
	£'000	£'000	£'000	£'000	£'000
General Fund Contingency Reserve	1,576	0	1,576	0	421
General Fund Earmarked Reserve:					
Capital Investment Reserve	0	0	0	0	460
Business Grant Incentive	200	0	200	(200)	
IT Strategy & Infrastructure	450	(8)	442	0	308
Voluntary Sector Emergency Reserve	75	0	75	0	25
Future Leisure Provision	100	0	100	0	300
Climate Change	250	0	250	0	110
Organisational Development Reserve	50	(49)	1	0	50
Tree Safety	0	0	0	0	60
Corporate Plan Support	0	0	0	0	14
Community Match Funding	0	0	0	0	33
Glossop Halls	0	0	0	0	100
Other Earmarked Reserves	1,087	25	1,112	(100)	0

This includes the introduction of several new reserves:

- Tree Safety - to cover costs associated with tree safety.

- Corporate Plan Support - to cover costs associated with the Corporate Plan.
- Community Match Funding - to support community funding requirements.
- Glossop Halls – to support with the delay in the operational impact of the Glossop Halls project.

Annex A

Housing Revenue Account Capital Programme Update 30th June 2023

High Peak Housing Planned Works	Budget 23/24	Budget Changes	Revised 23-24 Budget	Expected Out-turn 23-24
Lift replacements	575,000	180,930	755,930	755,930
Planned Roofing	198,720	-	198,720	198,720
Planned Bathrooms	849,180	(174,300)	674,880	674,880
Planned Kitchens	251,810	-	251,810	251,810
Planned Electrical Rewires	496,760	-	496,760	496,760
Disabled Aids & adaptations	295,000	-	295,000	295,000
Planned Window replacement programme	778,150	-	778,150	778,150
External Wall Insulation & Rendering	500,000	100,000	600,000	600,000
Planned Heating replacements	515,900	111,900	627,800	627,800
Communal Boiler replacements	-	450,000	450,000	450,000
Works to communal areas	200,000	-	200,000	200,000
Fire alarm replacements - sheltered	-	250,000	250,000	250,000
TV aerials	-	45,000	45,000	45,000
Decarbonisation	100,000	-	100,000	100,000
Gamesley - Steps & Hard standing areas	250,000	50,000	300,000	300,000
Void Rewires	-	25,000	25,000	25,000
Void kitchens	-	25,000	25,000	25,000
Void bathrooms	-	25,000	25,000	25,000
Insulation (Lofts & Walls)	100,000	-	100,000	100,000
Decarbonisation (Support ASHP)	150,000	(100,000)	50,000	50,000
External Works (Inc Outbuildings)	150,000	-	150,000	150,000
Fire Alarm -Communal Blocks	250,000	(250,000)	-	-
Other Capital sums for Fire action	50,000	-	50,000	50,000
Radon Fans	50,000	-	50,000	50,000
Lintels	40,000	(40,000)	-	-
Contingency	-	223,470	223,470	223,470
Total Capital Contract	5,800,520	922,000	6,722,520	6,722,520
Staffing /Commissioning	100,000		100,000	100,000
	100,000	-	100,000	100,000
Asset Purchases				
Vehicle Replacement	23,480	-	23,480	23,480
Re-Purchase Dwellings	200,000	-	200,000	200,000
ICT Housing System	100,000	-	100,000	-
Housing - refugees	-	2,513,800	2,513,800	2,513,800
	323,480	2,513,800	2,837,280	2,737,280
22-23 Net Underspend Carry Forward unallocated	-	57,980	57,980	57,980
TOTAL SPEND	6,224,000	3,493,780	9,717,780	9,617,780

ANNEX B

General Fund Capital Programme Update 30th June 2023

Scheme	2023/24 Approved Budget	Quarter 1 Changes	2023/24 Revised Budget	Expected Outturn 2023/24	Expected Variance 2023/24
	£	£	£	£	£
Housing & Housing Standards					
Affordable Housing Project	504,000	-	504,000	504,000	-
Disabled Facilities Grants	555,000	-	555,000	555,000	-
Private Sector Housing Renewal	-	27,150	27,150	27,150	-
	1,059,000	27,150	1,086,150	1,086,150	-
Property Services					
Asset Management Programme	4,782,680	1,892,390	6,675,070	6,675,070	-
	4,782,680	1,892,390	6,675,070	6,675,070	-
ICT	50,000	10,020	60,020	60,020	-
	50,000	10,020	60,020	60,020	-
Fleet Management					
Vehicle/Plant Acquisitions	1,444,490	98,520	1,543,010	925,960	(617,050)
	1,444,490	98,520	1,543,010	925,960	(617,050)
Leisure Services					
Sports Club Grants	61,500	4,600	66,100	66,100	-
Cemetery Road Glossop	438,870	-	438,870	438,870	-
Buxton Pool Energy Efficiency	1,457,000	-	1,457,000	1,857,000	400,000
Play Facilities	350,000	88,000	438,000	288,000	(150,000)
	2,307,370	92,600	2,399,970	2,649,970	250,000
Regeneration					
Fairfield Roundabout	-	121,570	121,570	121,570	-
Buxton Town Centre	1,898,070	(687,510)	1,210,560	1,210,560	-
	1,898,070	(565,940)	1,332,130	1,332,130	-
Total General Fund	11,541,610	1,554,740	13,096,350	12,729,300	(367,050)