



**2022/23**

**First Quarter  
Procurement  
Review**

## 1. Introduction

- 1.1 A key element of the financial savings included in the Council's Efficiency & Rationalisation Strategy is being met from Procurement activity which was agreed by Full Council in February 2017.
- 1.2 The current Procurement Strategy was developed to ensure that its objectives linked closely with the Council's overall strategic vision and aims and objectives. The key actions included, delivery of cashable savings, development of a professional Procurement unit, updated Procurement Rules to support transparency and the implementation of electronic tendering processes and procurement systems. All of which have been achieved.
- 1.3 The revised Joint Procurement Strategy is now drafted and scheduled for approval in September 2022. The revised strategy, covering 2022-2025 will focus on the following key objectives to support the aims of the Council's Corporate plan and align with the LGA National Procurement Strategy:
- Delivering Value for Money
  - Commercial focus and effective Contract Management
  - Maintaining Transparency and Ethical practices through effective leadership
  - Promoting Responsible and Sustainable Procurement
  - Supporting the Local Economy and Business Growth
  - Delivering Social Value (CSR) through our Contracts
- 1.4 The Council will work to achieve these priorities by adopting and implementing the following key themes which underpin and will drive the Strategy forward over the next three years:
- Showing Leadership
  - Behaving Commercially
  - Achieving Community Benefits
  - Environmental Sustainability
  - Ethical Sourcing

## 2. First Quarter Completed Procurements

- 2.1 The activity supported by the Council's procurement team during the first quarter April 2022 to June 2022 is summarised below:

First Quarter	High Value (> £181,000)	Low Value (< £181,000)	Total
SMDC Only	[-]	6	6
JOINT (SM/HP)	[-]	4	4
<b>TOTAL</b>			<b>10</b>

- 2.2 Annex A provides details of the 10 procurements exercises reviewed and completed during Quarter one.

### 3.0 2022/23 Procurement Forward Plan

3.1 The table below details the number of exercises which fall into either low or high value (profiled over full contract term) scheduled for completion or starting in 2022/23.

2022/23 Activity	High Value (> 181,000k)	Low Value (< £181,000k)	Total
SMDC	3	8	11
JOINT (SM/HP)	2	7	9
<b>TOTAL</b>			<b>20</b>

In addition to the above, there are 54 exercises currently in progress and a further 148 listed entries brought forward from previous years (for review and completion for both HPBC and SMDC combined).

3.2 Some of the more significant 'high level' procurement activity that is scheduled for delivery in 2022/23 includes:-

- Facilities Management (Joint venture delivery model) - completed
- Cornhill West Industrial Units Project (Subject to Approval)
- Levelling Up Funded projects – subject to application outcome

### 4. Procurement Performance

4.1 This section reports on the Council performance in terms of procurement activity

4.2 Performance for the first quarter is highlighted below:-

Performance Indicator	Target	Performance at 30 June 2022
% of Alliance Procurement Activity on Forward Plan	70%	34%
Annual contract spend as % of gross expenditure budget	94%	92%
Supplier (Creditor) spend within the local area as a % of total spend	6%	6.5%
% of Contracts awarded to local suppliers following submission of EOI (over £5,000)	Contextual	20%

## ANNEX A

### First Quarter Procurement Activity Completed - SMDC

Contract Title	Brief contract description	Recurring or One Off	Service Area	Procedure	Award Detail	Term Duration	Total Contract Value £
Contingency Planning arrangements	Contingency / Emergency Planning Staffordshire	Recurring	Corporate H&S	SLA	Civil Contingencies Unit	1 yr	20,000
Green Book Business Case Nicholson	Consultancy	One Off	Communities & Climate Change	Direct Award Framework	Focus Consultants	12 wks	13,350
SMDC Jubilee Baton Relay Traffic Management	Service contract	One Off	Service Commissioning	RFQ (Quotes)	RH Traffic Management	One Off	6,473
Cheadle Market Hall Feasibility Study - LUF	Consultancy	One Off	Regeneration	Direct Award	Quarterbridge Project Management	3-4 wks	7,995
Water level alarm monitoring and maintenance Hales Hall Reservoir	Specialist Services	Recurring	Service Commissioning	Direct Award	WSP UK Ltd	12 months	4,460
RYC Stoke - Leek rail feasibility study	Consultancy to support feasibility Business Case	One Off	Regeneration	Further Comp Framework	Sable Leigh Consultancy Ltd (Trading as: "SLC Rail")	6 months	54,756

## First Quarter Procurement Activity Completed – JOINT (HPBC & SMDC)

Contract Title	Brief contract description	Recurring or One Off	Service Area	Procedure	Award Detail	Term / Duration	Total Contract Value £
Planning Consultancy Support - Planning Applications Service Support	Framework of professional consultants to support Development Control service in processing of planning applications	Recurring	Development Control	Open Tender	Framework 1. Planning Angel Ltd 2. Terra Quest 3. DC Planning Consultancy	2 + 1 Yrs	(est) 75,000
Courier and Collection services	Collection and Banking of Income and Internal Mail Courier Services	Recurring	Customer Services / Assets / Finance	Direct Award	Buxton and High Peak Security Services	1+1 Yrs	126,774
5yr Tourism Strategy - High Peak and Staffordshire Moorlands	Consultancy Appointment, development of tourism strategies for both authorities	One Off	Regeneration	Open Tender	Blue Sail Ltd	12 months	32,675
Ride on Mowers	Grounds maintenance capital purchase for AES	One Off	Service Commissioning	Framework Direct Award	F R Sharrocks Ltd	Supply only	142,059