



**2021/22**

**First Quarter  
Procurement  
Review**

## 1. Introduction

- 1.1 A key element of the financial savings included in the Council's Efficiency & Rationalisation Strategy is being met from Procurement activity which was approved by Full Council in February 2017.
- 1.2 The current Procurement Strategy was developed to ensure that its objectives linked closely with the Council's overall strategic vision and aims and objectives. The key actions included, delivery of cashable savings, development of a professional Procurement unit, updated Procurement Rules to support transparency and the implementation of electronic tendering processes and procurement systems.
- 1.3 The revised Procurement Strategy is scheduled for presentation and implementation following consultation with Members during 2021. The revised strategy will focus on the following key objectives to support the aims of the Council's Corporate plan and align with the LGA National Procurement Strategy:
- Delivering Value for Money
  - Commercial focus and effective Contract Management
  - Maintaining Transparency and Ethical practices through effective leadership
  - Promoting Responsible and Sustainable Procurement
  - Supporting the Local Economy and Business Growth
  - Delivering Social Value (CSR) through our Contracts

## 2. First Quarter Completed Procurements

- 2.1 The activity supported by the procurement function for the first quarter April 2021 to June 2021 is summarised below:

First Quarter	High Value (> £181,000)	Low Value (< £181,000)	Total
HPBC Only	3	10	13
JOINT (SM/HP)	0	6	6
<b>TOTAL</b>			<b>19</b>

- 2.2 Annex A provides details of the 19 procurement exercises completed during Quarter one.

## 3. 2021/22 Procurement Forward Plan

- 3.1 The table below details the number of exercises which fall into either low or high value (profiled over full contract term) scheduled for either completion or starting in 2021/22.

2020/21 Activity	High Value (> 181,000k)	Low Value (< £181,000k)	Total
HPBC	6	24	30
JOINT (SMHP)	4	18	22
<b>TOTAL</b>			<b>52</b>

In addition to the above, there are 164 listed entries brought forward from previous years (for review and completion for both HPBC and SMDC combined).

3.2 Some of the more significant 'high level' procurement activity that is scheduled for support and delivery in 2021/22 includes:-

- Facilities Management
- Glossop Halls (D2N2) refurbishment project (Glossop Indoor Market and adjacent buildings) – Main Contractor
- Glossop Market Operator Concession
- HIF A6 Hogshaw Roundabout Main Contractor
- Future High streets – Spring Gardens Buxton
- Gas Servicing and Maintenance - HRA
- EFG Greener homes LAD2 funding – HRA
- HRA Capital works contracts (Kitchens / Roofing / Electrical)
- Professional Services Contract – Architectural Framework

#### 4. Procurement Performance

4.1 This section reports on the Council performance in terms of procurement activity.

4.2 Performance for the first quarter is highlighted below:-

Performance Indicator	Target	Performance at 30 <sup>th</sup> June 2020
% Of invoices paid within 30 days	96%	96%
% of Alliance Procurement Activity on Forward Plan	68%	43%
Annual contract spend as % of gross expenditure budget	93%	88%
Supplier (Creditor) spend within the local area as a % of total spend	Baseline	Result 20/21 8%
% of Contracts awarded to local suppliers following submission of EOI (over £5,000)	Contextual	Result 20/21 32%

*Performance Indicators – targets off track*

- 4.3 We are continuing our communication programme of regular service review meetings to ensure planned activity is captured and monitored on the plan. We are continuing to work with service areas to ensure they are compliant in commissioning Supplies, Services or Works and that the internal processes are adhered to.

## ANNEX A

## First Quarter Procurement Activity Completed – HPBC

Contract Title	Brief contract description	Recurring or One Off	Service Area	Procedure	Award Detail	Term / Duration	Total Contract Value £
Plumbing and Heating Works Contract	Boiler / Central Heating Replacement Programme Housing (HRA Capital)	Recurring	Asset Management	Open Tender	Renovo ltd	1 (1+1) yrs	376,893
External Rendering & Insulation - HRA properties	Works Contract (HRA Capital)	One Off	Asset Management	Open Tender	Jackson Jackson & Sons	1 (1+1) yrs	£1.5M
Gladstone Street - Walk way Repairs	Minor Works Contract	One Off	Asset Management	Open Tender	Whittle Programmed Maintenance Ltd T/A Hankinson Whittle	n/a	145,072
Purchase Ride on Rotary mower and Mini Digger	Grounds and Cemeteries – Equipment replacement Purchase	One Off	AES – Grounds	Direct Award Framework	FR Sharrocks Ltd - Mower Chippendale Ltd - Mini Digger	n/a	Mower £24,695 Digger £27,639
Lift Servicing and Maintenance – through floor lifts	Servicing, maintenance and repair of tenant through floor lifts - HRA properties	Recurring	Asset Management	Framework Further comp	Express Lift Company	1 yr	5,752
New Mills Placed Based Working	Active in the community initiative	Recurring	Service Commissioning	Single Source	New Mills Volunteer Centre	1 yr	15,000
Glossop Cemetery Extension Programme - Works Contract Appointment of Main contractor	Groundworks and land development to land adjacent to Glossop Cemetery	One Off	Asset Management	Open Tender	A T Bone Ltd	12 wks	613,914
Warmbrook (+ Ashwood Park TBC) Waterways improvement works HPBC	Works to various waterways / courses across HPBC Warmbrook and Ashwood park initially	One Off	Asset Management	Open Tender	Bailey Contracts Ltd	12 wks	70,880
Victoria Hall - Architect Support	External Architectural services: Fire Exit works and Listed Building Consent	One Off	Communities	Change Control Notice -Existing contract	AHR Ltd	n/a	9,468

Midlands Highways Agency - Membership	Homes England Grant funding - Hogshaw Roundabout project and housing development	Recurring	Regeneration	Public sector membership	Midlands Highways Agency	1 yr	6,500
Development consultancy and Agency Services - In relation to Fairfield Project	Development and consultancy services require to support on Fairfield Project	One Off	Legal Services	Framework Direct award	Fisher German LLP	1 + (2) yrs	20,000
Operation of High Peak Markets	Management of Outdoor markets	Recurring	Regeneration	Licence agreement	Buxton Town Team	Licence Agreement	
Re opening High Streets Business Support Pack	Specialist research / design / content / print packs for high street businesses Covid recovery support	One Off	Regeneration	RFQ	Visual Print & Design	4 wks	5,815

## First Quarter Procurement Activity Completed – JOINT (HPBC & SMDC)

Contract Title	Brief contract description	Recurring or One Off	Service Area	Procedure	Award Detail	Term / Duration	Total Contract Value £
Public Building Condition Surveys - Phase Two	Full portfolio Condition surveys of Councils' Assets	One Off	Asset Management	Direct Award	Concertus Derbyshire Ltd	6 months	93,246
PSN Services	Public services Network	Recurring	Transformation	Framework	Nominet	2 yrs	5,531
Climate Literacy training	Carbon awareness training and support accreditation status	One Off	Communities/ Climate Change	Single Source	Keele University	n/a	3,450
Building Control Out of Hours Emergency cover	Out of hours services – dangerous structures	Recurring (Interim arrangement prior to longer term)	Development Control	Single Source	Derbyshire Building Control Partnership	2 months	10,000
Resources Support  Food Hygiene Inspections	External staffing support	One Off	Env Health	Single Source	Osbourne Richardson Ltd	9 months	17,000
Climate action Plan Consultancy Support	Produce a SCATTER Carbon budget model for each authority including a District-wide inventory and provide Science Based Target Setting for the authorities	One Off	Communities/ Climate Change	Single Source	Anthesis Group	n/a	6,950