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MOORLANDS PARTNERSHIP BOARD AGENDA

Date: Tuesday, 21 November 2023

Time: 2.00 pm

Venue: The Dove Room, Moorlands House, Stockwell Street, Leek

13 November 2023

PART 1

1. Apologies.
2. To Approve the Minutes from the Previous Meeting. **(Pages 3 - 6)**
3. Disclosure of Interests:
 - Disclosable Pecuniary Interests:
 - Other Interests
4. Summary of Projects **(Pages 7 - 10)**
5. Financial Summary & Proposed Grant Awards **(Pages 11 - 16)**
6. Any Other Business.

ANDREW STOKES CHIEF EXECUTIVE

Membership of Moorlands Partnership Board

Councillor C Jebb (Chair)	Councillor L Malyon (Vice-Chair)
Councillor B Birch	Councillor B Emery
Councillor E Fallows	Councillor K Flunder
Councillor K Harper	Councillor A Hart
Councillor M Johnson	Councillor V O'Shea
Councillor D Price	Councillor S Sillitoe
Councillor L Swindlehurst	Councillor L Whitehouse
Councillor N Yates	

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STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

MOORLANDS PARTNERSHIP BOARD MEETING

Minutes

TUESDAY, 18 JULY 2023

PRESENT: Councillor C Jebb (Chair)

Councillors B Emery, E Fallows, A Hart, M Johnson, L Malyon, V O'Shea, D Price and N Yates

IN ATTENDANCE: Councillor C Wood

APOLOGIES: Councillors B Birch, K Harper, S Sillitoe and L Whitehouse

1 **APPOINTMENT OF CHAIR & VICE-CHAIR.**

The Board appointed Councillor Christina Jebb as Chair and Councillor Linda Malyon as Vice-Chair.

2 **DISCLOSURE OF INTERESTS:**

Agenda No.	Member Declaring Interest	Nature of Interest
Not specified	Councillor Fallows	Other – Churnet Valley Railway had commenced works at Froghall.
Item 5 – Summary of Projects (Biddulph Town Council projects)	Councillor Hart	Other – Member of Biddulph Town Council.
Item 6 – Financial Summary and Proposed Grant Awards (Station project at Endon)	Councillor Jebb	Other – A member of Endon Parish Council (Applicant for the grant).
Not specified	Councillor Price	Other – Business owner/employer in Leek.
Item 5 – Summary of Projects (T E Hulme plaque)	Councillor Jebb	Other – Owner of the property

3 **TO APPROVE THE MINUTES FROM THE PREVIOUS MEETING.**

RESOLVED:

That the minutes from the previous meeting held on 21 March 2023 be approved,

4 **SUMMARY OF PROJECTS**

The Board received a report which provided an update and reviewed progress on the grants already approved (in previous years) under the Moorlands Partnership Board.

This report dealt with progress to date on those projects, awaiting commencement, on site or, completed since the last meeting of the Moorlands Partnership Board.

This report was for information only but offered Members an opportunity to comment on progress. The report was presented with an accompanying power point presentation which displayed images of each project.

2016/17 OFFERS:

Biddulph Town Council Projects

- The Trough – The protective bollards were now in place and a stone sample had been approved for the restoration of the trough. Expired Listed Building Consent had been resubmitted and approved.
- Gillow Heath Station – Platform edging works on site imminently.

2020/2021 OFFERS:

St Edwards Summerhouses – Repair of grade II listed summer houses within site A contractor had been appointed and awaiting start date.

2021/2022 OFFERS:

- **Heaton House, Rushton Spencer** – Reinstatement of stone boundary wall to match original. Works to reinstate the stone boundary wall were now on site.
- St Giles Church, Cheadle - Funerary Monument repairs. The applicant – Cheadle Discovery Project would be progressing the project in partnership with the Parish Church, which should make getting permissions from the Diocese easier.
- Guild Hall, Alton Castle – Roof repairs. Fund raising and grant awards had secured 100% of the funding required for the repair to the roof of the building. A contractor had been appointed to undertake the works after a tender process and works were due to commence week beginning 10th July. It was anticipated that the works would take between 8-10 weeks, with a target completion date of 29th September.
- 19 Hugo Street, Leek – Sash window reinstatement. All but one of the windows has been installed. The grant has been part paid. The remaining window will not be installed until internal decoration had been completed.
- Ipstones Boundary Post – New boundary post carved and erected. The new boundary post has been cut to size and was ready for carving and should be installed on the 4th August.
- Christ Church, Biddulph Moor – Roof repairs. No update to report.
- 2 – 4 Tape Street. Window repairs and decoration complete but grant not paid as yet.

Moorlands Partnership Board - 18 July 2023

- Upper Tean Heritage trail and map. Two lecterns which display the heritage trail had been installed in two places in Jubilee Park. The map was also available through a QR code to download on mobile devices. Wall plaques identifying key sites and buildings had been designed and ownership approval had been secured. These would be fitted shortly.
- 71 Derby Street, Leek. Architect for the applicant has advised that the cost of new sash windows, even with the grant, it was too expensive and the existing windows would be refurbished. Grant was withdrawn.
- TE Hulme plaque Endon Bank. Plaque now erected and grant paid.
- Endon Station platform repairs. An acceptable plan for the station repairs had been submitted. Written approval from Network Rail had been obtained. Works should commence shortly.
- Bank House Leek window repairs. Officers had met with the Town Council and contractor to discuss sash window repairs. The Scaffolding was due to be erected by the beginning of July with works commencing in the second to third week in July.
- 35 St Edward's Street Leek reinstatement of original windows. Windows installed and grant to be paid.
- Consall Station platform repairs. Surface materials approved and works started on repairs to the timber structure prior to installing the new platform surface.
- Foxlowe Arts Centre. Applicant was currently applying for match funding before they could commit to a start date.
- Brown Edge Road Playing Fields gate repairs. Second estimate now received to shot blast, prime and paint the gates. Gates would be removed to undertake the works. No start date as yet.

ANTICIPATED APPLICATIONS:

- Former garage/barn – Ipstones
- St Leonards Church Ipstones wall painting restoration
- Buttercross Cheddleton Schedule Monument repairs

REOLVED: That the report be noted.

5 FINANCIAL SUMMARY & PROPOSED GRANT AWARDS

The Board considered a report which sought Member's approval to allocate grant funding from the Moorlands Partnership Board (MPB) in 2023/24. The budget for this year was £60,000.

In response to a query in relation to the amount of grant of funding received by Churnet Valley Railway, the Officer confirmed this information would be provided to the Board after the meeting.

Moorlands Partnership Board - 18 July 2023

RESOLVED: The Board: -

1. NOTED the financial summary in 3.2 of the report;
2. APPROVED a maximum grant of £8,000 towards the cost of eligible works totalling £12,310 (exc VAT) at station building, Endon. The work will be subject to the standard grant scheme conditions and the following technical conditions:
 - Exact details of all joinery details and opening mechanism to be agreed with the Regeneration Officer prior to manufacture.
 - Decoration scheme/paint colour to be agreed with the Regeneration Officer.

(Having declared and interest, Councillor Jebb did not take part in the vote for this grant application)
3. APPROVED a grant of £1,200 towards the cost of eligible works totalling £1,600 (VAT not applicable) at Endon Station. The work will be subject to the standard grant scheme conditions and the following technical conditions:
 - Exact details of the new doors to be agreed with the Regeneration Officer prior to manufacture.
 - Decoration scheme/paint colour to be agreed with the Regeneration Officer.

(Having declared and interest, Councillor Jebb did not take part in the vote for this grant application)
4. APPROVED a maximum grant of £8,000 towards the cost of eligible works totalling £26,582 (VAT NA) at Cheddleton Station. The work will be subject to the standard grant scheme conditions and the following technical conditions:
 - Samples of all new materials to be agreed with the Regeneration Officer.
 - Decoration scheme to be agreed with the Regeneration Officer.
 - For the new plinth to be constructed of reused brick from the original signal box.

The meeting closed at 2.40 pm

_____Chairman_____Date

STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

Moorlands Partnership Board

21 November 2023

TITLE:	Summary of Projects
PORTFOLIO HOLDER:	Councillor Darren Price - Deputy Leader & Portfolio Holder for Regeneration and Planning
CONTACT OFFICER:	Joanne Brooks - Regeneration Officer
WARDS INVOLVED:	

1. Reason for the Report

- 1.1 To update and review progress on the grants already approved (in previous years) under the Moorlands Partnership Board.

2. Recommendation

- 2.1 That the update report is noted.

3. Executive Summary

- 3.1 This report deals with progress to date on those projects, awaiting commencement, on site or, completed since the last meeting of the Moorlands Partnership Board.
- 3.2 This report is for information only but does offer Members an opportunity to comment on progress. The report will be presented with an accompanying power point presentation which displays images of each project.

4. How this report links to Corporate Priorities

- 4.1 This report concerns publicly funding the restoration and repair of historic properties or places that are either listed or an identified heritage asset. This, in turn, is related to the Council's corporate aim 3:
- Help create a strong economy by supporting further regeneration of towns and villages.

5. Alternative Options

- 5.1 There are no alternative options as this an update report on progress only.

6. Project updates and progress

2016/17 OFFERS:

Biddulph Town Council Projects

- The Trough – The Architect is discharging the listed building conditions relating to materials and the scheme will be complete by the end of the year.
- Gillow Heath Station – Complete and grant paid.

2020/2021 OFFERS:

St Edwards Summerhouses – Repair of grade II listed summer houses within site

Work commencing January 2024.

2021/2022 OFFERS:

Heaton House, Rushton Spencer – Reinstatement of stone boundary wall to match original

The wall is complete but there is a 6- 8 week lead in time for the coping stones.

St Giles Church, Cheadle - Funerary Monument repairs

No further update.

Guild Hall, Alton Castle – Roof repairs

Fund raising and grant awards have secured 100% of the funding required for the repair to the roof of the building. A contractor has been appointed to undertake the works after a tender process with a target completion date of 29th September.

19 Hugo Street, Leek – Sash window reinstatement

All but one of the windows has been installed. The grant has been part paid. The remaining window wont be installed until internal decoration has been completed.

Ipstones Boundary Post – New boundary post carved and erected

Boundary post complete grant not claimed yet.

Christ Church, Biddulph Moor – Roof repairs

No update to report.

Upper Tean Heritage trail and map

Works complete but grant not paid as yet.

Endon Station platform repairs, new gate and sign board, reinstatement of windows and door.

Platform repairs complete and fence installed along with new gates.
Decoration to be undertaken imminently along with the new windows and door.

Bank House Leek window repairs

Works complete but grant not paid as yet.

Consall Station platform repairs

North section of the platform complete with works undertaken by volunteers.

Foxlowe Arts Centre

Applicant is currently applying for match funding before they can commit to a start date.

Brown Edge Road Playing Fields gate repairs

Works to be undertaken shortly.

Cheddleton Station Signal Box relocation

Not started as yet due to funding issues.

ANTICIPATED APPLICATIONS:

Former garage/barn Ipstones – Heritage interpretation

St Leonards Church Ipstones - Wall painting restoration

Buttercross Cheddleton - Schedule Monument repairs

Endon Village Hall – Window repairs

33 Compton, Leek – Window reinstatement

7. Implications

- 7.1 Community Safety – No implications at this stage.
- 7.2 Workforce – The Moorlands Partnership Scheme is administered by an officer within the Regeneration Team with assistance when required from the Council's Conservation Officer.
- 7.3 Equality and Diversity/ Equality Impact Assessment - No implications at this stage.
- 7.4 Financial considerations - There are allocations within the capital programme for the Moorlands Partnership grant scheme. The projects outlined in this report have been met from approved budgets from previous years. The budget for this year 2023-2024 is £60,000.

- 7.5 Legal - Local authorities are empowered to give grants towards improvements in conservation areas under Section 57 of the Planning (Listed Buildings and Conservation Areas) Act 1990.
- 7.6 Climate Change – No Implications at this stage.
- 7.7 Consultation – Grant offers are made in consultation with and approved by the Moorlands Partnership Board. Where required, projects that require planning permission and listed building consent are subject to the normally statutory consultations.

Neil Rodgers - Executive Director (Place)

**Web Links and
Background Papers**

Location

Contact details

Joanne Brooks Regeneration
Officer:
joanne.brooks@highpeak.gov.
uk

STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

Moorlands Partnership Board

21 November 2023

TITLE:	Financial Summary & Proposed Grant Awards
PORTFOLIO HOLDER:	Councillor Darren Price - Deputy Leader & Portfolio Holder for Regeneration and Planning
CONTACT OFFICER:	Joanne Brooks - Regeneration Officer
WARDS INVOLVED:	All

1. Reason for the Report

- 1.1 The purpose of this report is to seek Member's approval to allocate grant funding from the Moorlands Partnership Board (MPB) in 2023/24. The budget for this year is £60,000.

2. Recommendation

- 2.1 Note the financial summary in 3.2.
- 2.2 Members of the Board are recommended to approve a maximum grant £8,000 towards the cost of eligible works totalling £66,497 (exc VAT) for the roof repairs to the tower at St John the Baptist, Alton The work will be subject to the standard grant scheme conditions.
- 2.3 Members of the Board are recommended to approve a maximum grant £8,000 towards the cost of eligible works totalling £24,831 (inc VAT) for the decoration of the clock tower at St James Court, Biddulph. The work will be subject to the standard grant scheme conditions.
- 2.4 Members of the Board are recommended to approve a maximum grant £8,000 towards the cost of eligible works totalling £12,875 (inc VAT) for the reinstatement of historically correct sliding sash windows to 8 King Street, Leek. The work will be subject to the standard grant scheme conditions and the following technical conditions:
- 8 over 8 true sliding sash windows to be installed to all of the openings on the front elevation including the second floor.

- Colour scheme to be agreed by the Regeneration or conservation officer.
- Planning consent to be obtained prior to the manufacture of the windows.

2.5 Members of the Board are recommended to approve a 75% grant of £863 towards the cost of eligible works totalling £1,150 (exc VAT) for the restoration of a ghost sign at 6 Leonard Street Leek. The work will be subject to the standard grant scheme conditions and the following technical conditions:

- The sign to be hand painted in white to match the remnants of the existing ghost sign.
- That the applicant liaises with the planning department to establish if advertisements consent is required and obtains this prior to reinstatement.

3. Executive Summary

3.1 This report allows members to consider applications for environmental enhancement and heritage grants under the MPB for funding toward suitable projects within the district.

3.2 Members will recall that given the impact of the pandemic unallocated funds from 2020/21 were rolled forward to the subsequent 4 years funding of the MPB. This resulted in an enhanced budget of £60,350 in 2021/22 followed by a further 3 years with a £60,000 budget. Members should note however that the usual budget rules apply and there is no ability to carry forward any unused allocation. If members recommend approval of all the grant applications on this report then the table below represents the current financial position.

Scheme Budget	£60,000
Grant offers to date:	£20,027
Remaining grants budget	£39,973
St Johns the Baptist , Alton	£8,000
St James Court, Biddulph	£8,000
8 King Street, Leek	£8,0000
6 Leonard Street, Leek	£863
Total of potential grant offers from this report	£24,863
Remaining Allocation for 2023/24	£15,110

4. How this report links to Corporate Priorities

4.1 This report concerns publicly funding the enhancement, restoration or repair of historic properties or places that are either listed or an identified heritage asset. This, in turn, is related to the Council's corporate aim 3:

- To help create a strong economy by supporting further regeneration of towns and villages.

5. **Alternative Options**

- 5.1 To not approve environmental and heritage grant awards under the Moorlands Partnership Board and not allocate the capital budget of £60,000 set aside for this grant scheme. As a result, the MPB would not be able to continue to financially assist a number of environmental and heritage projects throughout the district and secure the repair, restoration and enhancement of heritage features, places and buildings. NOT RECOMMENDED
- 5.2 To continue to approve environmental and heritage grant awards to suitable projects throughout the district and to ensure the allocation of the budget of £60,000 this year. As a result, the MPB can financially assist with projects that secure the repair, restoration or enhancement of heritage features, places and buildings and contribute towards the further regeneration of town and villages through Staffordshire Moorlands. RECOMMENDED

6. **Implications**

- 6.1 Community Safety – No implications at this stage.
- 6.2 Workforce – The Moorlands Partnership Scheme is administered by an officer within the Regeneration Team with assistance when required from the council's Conservation Officer.
- 6.3 Equality and Diversity/ Equality Impact Assessment - No implications at this stage.
- 6.4 Financial considerations - There are allocations within the capital programme for the funding of the Moorlands Partnership scheme. The current funding position is set out in section 3 above.
- 6.5 Legal - Local authorities are empowered to give grants towards improvements in conservation areas under Section 57 of the Planning (Listed Buildings and Conservation Areas) Act 1990.
- 6.6 Climate Change – No Implications at this stage.
- 6.7 Consultation – Grant offers are made in consultation with and approved by the Moorlands Partnership Board. Where required, projects that require planning permission and listed building consent are subject to the normally statutory consultations.

Neil Rodgers Executive Director (Place)

**Web Links and
Background Papers**

Location

Contact details

Joanne Brooks

7. PROPOSED GRANT AWARDS

7.1 **CATHOLIC CHURCH OF ST JOHN THE BAPTIST, ALTON**

An application has been received from the Parish Treasurer for roof repairs to the tower at the Roman Catholic Church of St John the Baptist. The church forms part of a complex which includes the Guild Hall and Alton Castle. The Church is listed Grade II* and lies within the Alton and Farley Conservation Area. It was built in 1840 as the chapel to the former hospital (now the Guild Hall). This church and wider groups of buildings were designed by Pugin in 1840 for the 16th Earl of Shrewsbury. They form an impressive set piece of architecture in a quite dramatic setting.

Works to repair the church tower have been specified by a specialist architect and have been approved by the faculty. The works consist of the following:

- Replacement of defective leadwork and flashings
- Replacement of lead valley gutters
- Masonry repairs and repointing
- Scaffolding

The applicant has received 5 returned tenders for the works the lowest of which (including fees but minus VAT which is recoverable) totals £66,497. The Board offers 75% grants which are capped at £8,000. The remaining budget for the works will be met through funding applications and a parish contribution.

Recommendations

7.2 Members of the Board are recommended to approve a maximum grant £8,000 towards the cost of eligible works totalling £66,497 (exc VAT). The work will be subject to the standard grant scheme conditions.

7.3 **ST JAMES COURT BIDDULPH CLOCK TOWER**

An application for grant assistance has been received from the residents management company for the redecoration of the clock tower at St James Court in Biddulph. The property is not listed but is located within the Biddulph Grange Conservation Area. St James Court is a converted stable block and workshop building of ten houses and four apartments. The Clock Tower was part of the original stable block and as such is an important part of Biddulph Grange history. When the buildings were first converted (1998) a Heritage Grant was awarded by Staffordshire Moorlands District Council to re-instate

the clock in the Tower as it was considered to be an important historic feature of the Biddulph Grange Estate.

The Clock Tower is now in urgent need of redecoration and repair to the previously painted elements, including the hardwood joinery, the stonework/masonry, ironworks, soffits and facias.

This is a small development within a wider historic site. Work for the repair of the clock tower will be funded via a service charge from residents. Residents are also funding repair work this year to the cobbled courtyard which is another key feature of the stable block.

The works have been tendered and two prices received the lowest of which totals £24,831. This includes a contingency of £1,000 and includes VAT. The Board offers 75% grants which are capped at £8,000

- 7.4 Members of the Board are recommended to approve a maximum grant £8,000 towards the cost of eligible works totalling £24,831 (inc VAT). The work will be subject to the standard grant scheme conditions.

7.5 **8 KING STREET, LEEK**

An application has been received from the owner of 8 King Street for the restoration of historically correct traditional sliding sash windows. The property is not listed but falls within the Leek Conservation Area. It forms one of a row of 3 storey brick terraced properties. The street was laid out by 1838 in one of the town's industrial areas dominated by Albion Mill (Silk Mill). The terrace was built and occupied by the hand loom weavers who worked from the upper floors.

The owners are keen to restore the traditional timber sash windows to match the style of adjacent properties. Two estimates have been received for the work the lowest of which totals £12,875 (inc VAT). The Board offers 75% grants which are capped at £8,000. The restoration of the windows would match the style and appearance of adjacent properties within the terrace and would make a significant enhancement to the property.

- 7.6 Members of the Board are recommended to approve a maximum grant £8,000 towards the cost of eligible works totaling £12,875 (inc VAT). The work will be subject to the standard grant scheme conditions and the following technical conditions:

- 8 over 8 true sliding sash windows to be installed to all of the openings on the front elevation. The upper floor will be reinstated with a 4 over 8 sash window.
- Colour scheme to be agreed by the Regeneration or conservation officer.
- Planning consent to be obtained prior to the manufacture of the windows.

7.7 **6 LEONARD STREET, LEEK GHOST SIGN RESTORATION**

An application has been received from the owner of the above property (Ginger Beer Factory) to restore a ghost sign painted directly onto the brick end gable. The property is not listed but falls within the Leek Conservation Area and lies adjacent to the listed police complex . There has been a sign on the gable and the outline is still just visible. The owner is keen to reinstate the sign in a plain white font with a small scroll detail in the center. The sign reads - R Massey Aerated water manufacturer.

Ghost signs can come in many forms but typically they are historic hand-painted advertising signs, or old shop signs preserved on buildings which have since changed use. Often found in urban areas, ghost signs are an important part of the historic fabric on our high streets.

Two estimates have been received for the works the lowest of which totals £1,150 (exc VAT). The Board offers grants up to 75% towards the cost of eligible works. A 75% grant would total £863.

7.8 Members of the Board are recommended to approve a 75% grant of £862.50 towards the cost of eligible works totaling £1,150 (exc VAT). The work will be subject to the standard grant scheme conditions and the following technical conditions:

- The sign to be hand painted in white to match the remnants of the existing ghost sign.
- That the applicant liaises with the planning department to establish if advertisements consent is required and obtain this prior to reinstatement.