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MOORLANDS PARTNERSHIP BOARD AGENDA

Date: Wednesday, 30 November 2022

Time: 2.00 pm

Venue: The Council Chamber, Moorlands House, Stockwell Street, Leek

22 November 2022

PART 1

1. Apologies.
2. To Approve the Minutes from the Previous Meeting. **(Pages 3 - 6)**
3. Disclosure of Interests:
 - Disclosable Pecuniary Interests:
 - Other Interests
4. Summary of Projects **(Pages 7 - 10)**
5. Financial Summary and Proposed Grant Awards **(Pages 11 - 16)**
6. Any Other Business.

ANDREW STOKES CHIEF EXECUTIVE

Membership of Moorlands Partnership Board

| | |
|----------------------------|----------------------------------|
| Councillor B Emery (Chair) | Councillor L Malyon (Vice-Chair) |
| Councillor R Barker | Councillor J Davies |
| Councillor E Fallows | Councillor K Flunder |
| Councillor A Hart | Councillor M Gledhill |
| Councillor T Riley | Councillor D Shaw |
| Councillor S Sillitoe | Councillor S Wales |
| Councillor S Walley | Councillor M Worthington |

STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

MOORLANDS PARTNERSHIP BOARD MEETING

Minutes

TUESDAY, 26 JULY 2022

PRESENT: Councillor B Emery (Chair)

Councillors E Fallows, M Gledhill, L Malyon, T Riley, P Roberts,
S Wales and M Worthington

APOLOGIES: Councillors K Flunder, Councillor P Turner and Walley

1 **APPOINTMENT OF CHAIR AND VICE-CHAIR**

Councillor Emery was appointed as Chair of the Board and Councillor Malyon as Vice-Chair.

Councillors observed a minute's silence in memory of Councillor Hilda Sheldon who had chaired this Board for a number of years.

2 **NOTIFICATION OF ANY SUBSTITUTE MEMBERS**

Councillor Roberts was substitute member for Councillor Flunder.

3 **TO APPROVE THE MINUTES FROM THE PREVIOUS MEETING.**

RESOLVED: That the minutes of the meeting held on 30 March 2022 be approved as a correct record and signed by the Chair.

4 **DISCLOSURE OF INTERESTS:**

No declarations of interest were made.

5 **SUMMARY OF PROJECTS**

The Board received a report which provided an update and reviewed progress on the grants already approved (in previous years) under the Moorlands Partnership Board.

This report dealt with progress to date on these projects, awaiting commencement, on site or, completed since the last meeting of the Moorlands Partnership Board.

This report was for information only but offered Members an opportunity to comment on progress. The report was presented with an accompanying power point presentation which displayed images of each project.

Project updates and progress

2016/17 OFFERS:

Biddulph Town Council Projects - The Trough, Gillow Heath Station and Halls Road Community Notice Board. The noticeboard would be erected in April. Licences were being obtained to do the work at Gillow Heath Station. The Trough repair was delayed slightly waiting confirmation of a contractor.

2019/2020 OFFERS:

42 Compton, Leek

No further update to report.

Leekbrook Rail Track

Grant paid towards the reinstatement of the track bed.

2020/2021 OFFERS:

St Edwards Summerhouses

Formal grant award now made and an updated condition and specification report was being prepared.

2021/2022 OFFERS:

St Marks Church, Foxt

Works due to commence middle of July.

Heaton House, Rushton Spencer

Planning Permission for the wall was currently being prepared.

Hales Hall Pool Lectern

Grant paid and lectern installed.

Funerary Monuments, St Giles Church, Cheadle

Diocese permissions being sought prior to commencement of works.

St Leonards Church, Ipstones

Since the report had been written, confirmation had now been received advising that the works had been done.

Guild Hall, Alton Castle

Currently fund raising to allow the works to commence later in the year.

19 Hugo Street, Leek

Windows currently being manufactured at joiners.

Boundary Post

Works commencing prior to the end of September.

Foxlow Arts Centre, Leek

Works currently on site and scaffolding erected.

Den Engel, Leek

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Works to commence by the end of October.

Christ Church, Biddulph Moor

Fundraising at present and works to commence as soon as possible.

ANTICIPATED APPLICATIONS:

Former garage/barn – Ipstones

The Plough Endon – Redecoration of Mural

RESOLVED: That the update report be **NOTED**.

6 **FINANCIAL SUMMARY AND PROPOSED GRANT AWARDS**

The Board considered a report which sought Members' approval to allocate grant funding from the Moorlands Partnership Board in 2022/23. The budget for this year was £60,000.

It allowed members to consider applications for environmental enhancement and heritage grants under the MPB for funding toward suitable projects within the district.

Members recalled that given the impact of the pandemic unallocated funds from 2020/21 were rolled forward to the subsequent 4 years funding of the MPB. This resulted in an enhanced budget of £60,350 in 2021/22 followed by a further 3 years with a £60,000 budget. Members noted however that the usual budget rules applied and there is no ability to carry forward any unused allocation. If members recommend approval of the grant applications in the report then the table below represented the current financial position this year.

| Scheme | Budget £60,000 2022/23 |
|--|-------------------------------|
| Grant offers to date: | £11,525 |
| Remaining grants budget | £48,475 |
| Potential grant offers from this report | |
| 2 – 4 Tape Street | £7,788 |
| Upper Tean village trail | £2,461 |
| Remaining grant budget for 202/23 | £38,266 |

After the circulation of a revised grant leaflet and publicity within the local press, a significant number of grant applications were generated towards the end of the previous financial year for consideration at the Board meeting in March. As a result, the Board offered grants to all acceptable applications, with the overspend (£11,525) being met from this year's budget (2022/23).

RESOLVED:

- 1) The Board **NOTED** the financial summary at 3.1 of the report.
- 2) **APPROVED** a 75% grant at 2 – 4 Tape Street for the repair of 7 traditional sliding sash windows to the **front and side elevation only**. Should any MPB funding remain at the end of the financial year, a revised offer be made to

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award grant funding retrospectively for the windows to the rear of the property. The offer is subject to the following technical conditions:

- All new joinery details match the existing exactly unless otherwise agreed with the Regeneration Officer.
- Colour scheme to be agreed with the Regeneration Officer.

3) **APPROVED** a 75% grant of £2461 (exc of VAT) towards the Upper Tean Heritage Trail. The work will be subject to the standard grant scheme conditions and the following technical conditions:

- All the relevant consents (including listed building consent) if necessary, are obtained by the Parish Council prior to installing the information plaques.
- Details of the design, size and materials of the plaques are approved by the Regeneration Officer prior to manufacture

7 **ANY OTHER BUSINESS.**

The Board recommended that the Constitution be revised to include reference to substitute members, for a Financial Officer and a Director to be present at future meetings.

The meeting closed at 2.49 pm

_____Chairman _____Date

STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

Moorlands Partnership Board

30 November 2022

| | |
|--------------------------|---|
| TITLE: | Summary of Projects |
| PORTFOLIO HOLDER: | Councillor Flunder - Portfolio Holder for Regeneration |
| CONTACT OFFICER: | Joanne Brooks - Regeneration Officer |
| WARDS INVOLVED: | ALL |

1. Reason for the Report

- 1.1 To update and review progress on the grants already approved (in previous years) under the Moorlands Partnership Board.

2. Recommendation

- 2.1 That the update report is noted.

3. Executive Summary

- 3.1 This report deals with progress to date on those projects, awaiting commencement, on site or, completed since the last meeting of the Moorlands Partnership Board.
- 3.2 This report is for information only but does offer Members an opportunity to comment on progress. The report will be presented with an accompanying power point presentation which displays images of each project.

4. How this report links to Corporate Priorities

- 4.1 This report concerns publicly funding the restoration and repair of historic properties or places that are either listed or an identified heritage asset. This, in turn, is related to the Council's corporate aim 3:
- To help create a strong economy by supporting further regeneration of towns and villages.

5. Alternative Options

- 5.1 There are no alternative options as this an update report on progress only.

6. Project updates and progress

2016/17 OFFERS:

Biddulph Town Council Projects - The Trough, Gillow Heath Station and Halls Road Community Notice Board. The noticeboard is completed but not erected on site. Licences are being obtained to do the work at Gillow Heath Station. The Trough repair is delayed waiting confirmation of a contractor.

2019/2020 OFFERS:

42 Compton, Leek – sash window reinstatement

No further update to report. This grant offer is due to expire shortly and despite attempts made to contact the owner there has been no update received.

2020/2021 OFFERS:

St Edwards Summerhouses – Repair of grade II listed summer houses within site

To meet the grant conditions, the applicant has secured an updated condition survey and 1 estimate for the repair of 1 summer house only. The Regeneration Officer has asked for 2 estimates for the repair of ALL the summer houses and to confirm that the estimates have been prepared against the original and updated condition survey.

The grant of £8,000 is for the repair of ALL the summer houses rather than just 1. As such there is a need to agree a proportionate payment of the grant after the repair of each summer house.

2021/2022 OFFERS:

Heaton House, Rushton Spencer – Reinstatement of stone boundary wall to match original

Planning Permission for the wall was approved in August and they intend to start work on the new all early next year. Stone sample and pointing mix has been approved.

St Giles Church, Cheadle - Funerary Monument repairs

Diocese permissions being sought prior to commencement of works but progress is slow.

St Leonards Church, Ipstones – Relaying original stone path

Work complete and grant paid.

Guild Hall, Alton Castle – Roof repairs

Fund raising and grant awards have secured almost all the funding required for the repair to the roof of the building. They will be appointing their contractor to start in March 2023.

19 Hugo Street, Leek – Sash window reinstatement

All but one of the windows has been installed. The grant has been part paid.

Ipstones Boundary Post – New boundary post carved and erected

The new boundary post has been cut to size and is ready for carving.

Foxlow Arts Centre, Leek – Render, window and soffit repairs along with rationalisation of rain water goods on east elevation

Works complete and the grant has been paid.

Den Engel, Leek – Roof repairs

Works are currently on site and likely to be complete at the end of November.

Christ Church, Biddulph Moor – Roof repairs

No update to report.

2022/2023 OFFERS

2 – 4 Tape Street – repair of sash windows

Joinery works complete and waiting decoration.

Tean Heritage Trail

All the preparatory planning is now complete and the archaeological artist will begin work on the trail map in December.

ANTICIPATED APPLICATIONS:

Former garage/barn – Ipstones

Application has been received but second quote required. Also planning permission for alternative heritage interpretation needs to be secured prior to making a grant award.

7. Implications

- 7.1 Community Safety – No implications at this stage.
- 7.2 Workforce – The Moorlands Partnership Scheme is administered by an officer within the Regeneration Team with assistance when required from the council's Conservation Officer.
- 7.3 Equality and Diversity/ Equality Impact Assessment - No implications at this stage.
- 7.4 Financial considerations - There are allocations within the capital programme for the Moorlands Partnership funding scheme. The projects outlined in this

report have been met from approved budgets from previous years. The budget for this year 2022-2023 is £60,000.

- 7.5 Legal - Local authorities are empowered to give grants towards improvements in conservation areas under Section 57 of the Planning (Listed Buildings and Conservation Areas) Act 1990.
- 7.6 Climate Change – No Implications at this stage.
- 7.7 Consultation – Grant offers are made in consultation with and approved by the Moorlands Partnership Board. Where required, projects that require planning permission and listed building consent are subject to the normally statutory consultations.

Neil Rodgers - Executive Director (Place)

**Web Links and
Background Papers**

Location

Contact details

Joanne Brooks Regeneration
Officer:
joanne.brooks@highpeak.gov.
uk

STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL

Moorlands Partnership Board

30 November 2022

| | |
|--------------------------|---|
| TITLE: | Financial Summary and Proposed Grant Awards |
| PORTFOLIO HOLDER: | Councillor Flunder - Portfolio Holder for Regeneration |
| CONTACT OFFICER: | Joanne Brooks - Regeneration Officer |
| WARDS INVOLVED: | |

1. Reason for the Report

- 1.1 The purpose of this report is to seek Member's approval to allocate grant funding from the Moorlands Partnership Board (MPB) in 2022/23. The budget for this year is £60,000.

2. Recommendation

- 2.1 Note the financial summary in 3.1.

- 2.2 Approve a maximum grant of £8,000 (inc VAT) at 71 Derby Street, Leek for the reinstatement of 4 arch topped traditional sliding sash windows and subject to the following technical conditions:

- Planning permission is obtained for the 4 new windows.
- All new joinery details are agreed with the Regeneration Officer by way of a detailed constructional drawing.
- Colour scheme to be agreed with the Regeneration Officer.

- 2.3 Approve a 75% grant of £279 (inc of VAT) towards the installation of a plaque at Endon House, Endon, commemorating the home, life and work of poet TE Hulme.

- The grant will not be paid until the details of the exact location are agreed with the Regeneration Officer and the plaque is erected.

3. Executive Summary

- 3.1 This report allows members to consider applications for environmental

enhancement and heritage grants under the MPB for funding toward suitable projects within the district.

- 3.2 Members will recall that given the impact of the pandemic unallocated funds from 2020/21 were rolled forward to the subsequent 4 years funding of the MPB. This resulted in an enhanced budget of £60,350 in 2021/22 followed by a further 3 years with a £60,000 budget. Members should note however that the usual budget rules apply and there is no ability to carry forward any unused allocation. If members recommend approval of the grant applications on this report then the table below represents the current financial position this year.

| Scheme | Budget £60,000 2022/23 |
|--|-------------------------------|
| Grant offers to date: | £21,774 |
| Remaining grants budget | £38,226 |
| Potential grant offers from this report | |
| 71 Derby Street, Leek | £8,000 |
| TE Hulme memorial plaque | £279 |
| Remaining grant budget for 202/23 | £29,947 |

4. **How this report links to Corporate Priorities**

- 4.1 This report concerns publicly funding the enhancement, restoration or repair of historic properties or places that are either listed or an identified heritage asset. This, in turn, is related to the Council's corporate aim 3:

- To help create a strong economy by supporting further regeneration of towns and villages.

5. **Alternative Options**

- 5.1 To not approve environmental and heritage grant awards under the Moorlands Partnership Board and not allocate the capital budget of £60,000 set aside for this grant scheme. As a result, the MPB would not be able to continue to financially assist a number of environmental and heritage projects throughout the district and secure the repair, restoration and enhancement of heritage features, places and buildings. NOT RECOMMENDED
- 5.2 To continue to approve environmental and heritage grant awards to suitable projects throughout the district and to ensure the allocation of the budget of £60,000 this year. As a result, the MPB can financially assist with projects that secure the repair, restoration or enhancement of heritage features, places and buildings and contribute towards the further regeneration of town and villages through Staffordshire Moorlands. RECOMMENDED

6. **Implications**

- 6.1 Community Safety – No implications at this stage.

- 6.2 Workforce – The Moorlands Partnership Scheme is administered by an officer within the Regeneration Team with assistance when required from the council’s Conservation Officer.
- 6.3 Equality and Diversity/ Equality Impact Assessment - No implications at this stage.
- 6.4 Financial considerations - There are allocations within the capital programme for the funding of the Moorlands Partnership scheme. The current funding position is set out in section 3 above.
- 6.5 Legal - Local authorities are empowered to give grants towards improvements in conservation areas under Section 57 of the Planning (Listed Buildings and Conservation Areas) Act 1990.
- 6.6 Climate Change – No Implications at this stage.
- 6.7 Consultation – Grant offers are made in consultation with and approved by the Moorlands Partnership Board. Where required, projects that require planning permission and listed building consent are subject to the normally statutory consultations.

Neil Rodgers Executive Director (Place)

Web Links and Background Papers

Location

Contact details

Joanne Brooks
 Regeneration Officer
 joanne.brooks@highpeak.gov.uk

7. PROPOSED GRANT AWARDS

7.1 71 Derby Street, Leek

An application has been received for the reinstatement of 4 arch topped sliding sash windows on the first and second floor of the front elevation of a commercial property at Derby Street, Leek. The property is not listed but lies within the Leek Conservation Area and occupies a prominent position at the road junction (A53 and A523) and lying opposite the war memorial. The property is fortunate that it also retains a traditional shopfront.

Over the years the original arch topped sash windows have been replaced with modern casements of a similar style. These are in a poor condition and the owner is keen to reinstate the original pattern. The reinstatement of the sash windows would restore the frontage of the historic and prominent building within the Leek Conservation Area.

Two estimates have been received for the works the lowest of which is £23,016 (inc VAT). This allows for the manufacture of 4 arch topped sliding sash windows, fully painted and fitted with the appropriate scaffolding.

Recommendations

7.2 Members of the Board are recommended to approve a maximum grant £8,000 towards the cost of eligible works totalling £23,016 (inc VAT). The work will be subject to the standard grant scheme conditions and the following technical conditions:

- Planning permission is obtained for the 4 new windows.
- All new joinery details are agreed with the Regeneration Officer by way of a detailed constructional drawing.
- Colour scheme to be agreed with the Regeneration Officer.

T E Hulme memorial plaque

7.3 An application has been received by the owner of Endon Bank who wishes to install a small blue plaque to commemorate the life and work of WW1 war poet T E Hulme, at his former residence of Endon Bank. Some members may recall that the Board previously grant aided a stone memorial to TE Hume at the entrance to the village in 2017. T E Hulme was brought up in Endon Brook before attending St John's College Cambridge. He was one of the most striking and original poets to proceed the First World War and wrote the first modernist poems. He became one of the most renowned war poets serving and dying during the First World War.

This project is supported by Endon with Stanley Parish Council and was initially suggested by 'Endon Stories' - a local history group.

The plaque will be located on the stone boundary wall of Endon House and will be visible from Church Lane and in a key location along the route of a proposed heritage trail throughout the parish. The erection of the plaque will continue to illustrate and publicise the life and work of TE Hulme and his association with the village of Endon and area.

Two estimates for the plaque have been received the lowest of which breaks down as follows:

- Supply painted cast aluminium oval plaque 400 x 300mm - £372 (inc vat)

Recommendations

7.4 Members of the Board are recommended to approve a 75% grant of £279 towards the cost of eligible works totalling £372 (inc VAT). The work will be subject to the standard grant scheme conditions and the following technical conditions:

- The grant will not be paid until the details of the exact location are agreed with the Regeneration Officer and the plaque is erected.

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